

Chaney-Monge School District #88 School Year 2018-2019

Extended Learning Activity- Bilingual/EL Director

Title: Bilingual/EL Director

Supervisor: Administration

Target Grades: K through 8

FSLA: EXEMPT

Rational: The Bilingual/EL Director is appointed by the Chaney-Monge Board of Education annually based on needs as identified by the board. The district has experience sufficient growth in the Bilingual/EL subgroup.

Qualifications: PEL with a Bilingual Endorsement.

Limitation: The FY 19 Bilingual/EL Director limitation for this extended learning activity shall be TBD. Materials and supplies shall be subject to the approval of administration.

Term of Employment: The term of employment shall be the school year.

Application: Each year interested persons may submit a letter of interest for the position with administration by the last Friday in February for the following school term.

Appointment: Annually, the Board of Education will appoint a person meeting the qualifications described herein based upon the recommendation of the Superintendent.

Stipend: The facilitator shall be paid the rate of TBD per hour for time spent before and after school communicating with parents, staff and coordinating Bilingual/EL program details as well as facilitating evening activities. The facilitator shall be paid on a quarterly basis upon the submission of a detailed time card/activity log to the school business office one week prior to the end of each grading period. Attentional duties as assigned by the board or administration.

2018-2019 Employee Signature: _____ **Date:** _____

District 88 Official Signature: _____ **Date:** _____