

CHANEY-MONGE SCHOOL District #88

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August 2018 Newsletter



Superintendent's Message:

Welcome Back!

I hope that your summer months have lived up to your expectations. However, in less than a month, the 2018-2019 school year will begin – **officially on August 22, 2018**. This back-to-school edition of the Chaney-Monge Newsletter contains information for all of your registration needs.

If you have a question or concern please call or stop by the school district business office anytime between 8:00 AM and 3:00 PM Monday through Thursday. You may also check out the district website, www.chaneymonge.us where more information will be posted during the next month.

I would like to introduce several new staff members to our school community:

Lauren Ligammari was hired June 5, 2018, as Bilingual Director / EL Teacher

Matthew Kennedy was hired June 19, 2018, as Dean of Students

Stephanie Dzak was hired June 19, 2018, as 6th – 8th Math Intervention Teacher

Remember that registration day for all returning and new students will take place on Monday, August 6, 2018 from 9:00 AM until 5:00 PM. If for any reason you cannot make registration day, please call the school business office, 815-722-6673 to schedule an appointment with our school staff. I will continue to update our website (www.chaneymonge.us) with important information and forms.

Until then, have a great summer and I look forward to seeing each and every one of you at registration day!

Sincerely,
Andy Siegfried



Principal's Message:

Welcome to the 2018 – 2019 school year! We are all excited to begin a year of learning and growth. I am excited to lead students and staff at Chaney-Monge with the support of our parents and community. Please feel free to contact me at the school or through email at jhall@chaneymonge.us.

Chaney-Monge has a strong tradition of parent involvement. Please contact the PTO, Parent Athletic Association or Music Association for more information. Each of these parent organizations is looking for additional members who would like to help and sustain the efforts of these groups. We also are in need of parent volunteers in the classroom for learning activities. I look forward to welcoming your students and family to Chaney-Monge.

Attendance for 2018-2019 - The first day of school is Wednesday, August 22, 2018 and it is a **full** day of school. For the 2018-2019 school year, there is not a one hour day for the first day. Also, there will be no Kindergarten Switch Day in January. AM Kindergarten students will remain AM students and PM Kindergarten students will remain PM students for the entire year.

Teacher Meet and Greet/Supply and Locker Move In for Grades K-8

Mark your calendars for Tuesday, August 21st from 5:00-7:00 PM! This will be a time to meet your child's teacher(s), and move in supplies to the classroom and Junior High lockers. Flyers and information will be available about classroom routines and expectations as well as other information. This year's Teacher Meet and Greet opportunity will take the place of Open House and Expectation Night.



For Grades 1-8, Community Eligibility Breakfast and Lunch which will be provided by Quest Food Management Services. Food Service will begin Wednesday, August 22nd.



Here are a few logistics.

1. Regarding lunch payment, we are a Community Eligibility School for food services. Community Eligibility is a type of school food program that allows Chaney-Monge to provide breakfast and lunch to all Grade 1 through 8 students **free of charge**.
2. Kindergarten does not participate in the Community Eligibility Program, breakfast or lunch programs
3. For grades 1-8, Chaney-Monge will be providing a bagged breakfast. The breakfast will include milk and items such as a muffin, a bagel, a pop tart, a granola bar, fruit, a cheese stick, etc. These items are all peanut-free. **However, please note: Your child must be on time to school. Students must be in classroom by 8:00 am or they will NOT be served breakfast.**
4. Lunch: Lunch will include two item types: a salad bar with fresh fruits and vegetables and then also hot or cold food choice. Hot choices include the standard hot items such as chicken sandwich, pasta, etc. Cold choices include items such as sub sandwich, turkey and cheese sandwich, chicken Caesar salad, etc. Students will have a tray and will choose two scoops of their choice at the salad bar and then students will proceed to the hot or cold choice.

5. There is no filling out or submission of menu order forms to the lunchroom in advance and no payments needed, like in years previous. All Grade 1-8 students are eligible for breakfast and lunch. No Free and Reduced Lunch Application will need to be completed for breakfast or lunch eligibility.
6. Breakfast and Lunch Choice menus will be sent home in advance. They will be available at registration day and will also be posted on the website.



Birthday Treats – As stated in the parent-student handbook “Any treats sent to school **MUST** be **COMMERCIALY PREPARED AND INDIVIDUALLY WRAPPED**”. They must be *peanut free* and state ‘*manufactured and packaged in a nut-free plant*’. If treats are not individually wrapped, they will be held in the office until a parent comes to pick them up.

Watch D.O.G.S- We’re looking for some D.O.G.S. **Dads Of Great Students** (and uncles, grandfathers, step dads) to volunteer at our school. We could use some male role models present in our school in the hallways at arrival and dismissal, at lunch, helping in the classroom, reading to our students. If you are interested, there will be information available at registration and in future newsletters.



The students and staff at Chaney Monge School would like to take this opportunity to thank all of the phenomenal dads who have participated in the Watch D.O.G.S. Program this past school year. We hope you have had a wonderful summer and we look forward to your high fives this next year!



Chaney-Monge Registration Day: Monday, August 6th

Registration is for returning students, new students, and kindergarten students (even if you attended Kindergarten round-up).

Registration for the 2018-2019 school year will be **Monday, August 6, 2018 from 9:00 A.M. to 5:00 P.M. in the Chaney-Monge gymnasium. Please choose a convenient time to come to school to complete the registration process.**

New neighbors?

Please invite any new families with children who will be attending our school to registration day.

Registration activities include:

- Complete/Update registration forms with new phone numbers/emergency contacts.
- Bus re-registration/registration (**Mandatory – No student may ride the bus without registering for the 2018-2019 school year. You must annually complete the bus form.**)
- **Application** for fee waiver (bring Medicaid, ADC and/or food stamp documentation if applicable)
- Band registration (if applicable)
- Payment of Fees – We accept Cash, Personal Check, or Cashier’s Check.

Please be sure to bring current phone numbers for work and emergency contacts. We will also use these numbers for our Automatic Dialing system in case of school closure and important dismissal times.

New students to our district and Kindergarteners:

Also **mandatory** at registration:

- Birth certificate
- **Two** proofs of residency including
 1. Illinois Driver's License or Illinois State ID
 2. Mortgage / Lease / Rental Agreement
 3. Also acceptable are proof of address from U.S. Post Office, Medicaid card with current date/month and in-district address
*****. Utility Bills will **NOT** be accepted
- Illinois State Board of Education Transfer Form (if transferring from another IL public school; not required for Kindergarten)
- Health physical exam and eye exam

Required Health Exams

All Kindergarten and 6th grade students must have recent health examinations to register for school. Physicals also include current immunizations and Illinois law requires possible school exclusion until corrected.

<u>Grade</u>	<u>State Mandated Health Physical</u>	<u>Dental</u>	<u>Vision by optometrist or physician by October 15, 2018</u>
Kindergarten	X	X	X
2 nd Grade		X	
6 th Grade	X	X	
New Student to Illinois	X		X

Important Fees

See page 5 for School Board Policy regarding fees



Student Consumable Material Fee	\$150
Technology Fee	\$ 50
	\$200 per student
Band Student Fee	\$30

Important Dates and Times

First **Full** Day of School - Wednesday, August 22, 2018

Grades 1-5:	7:55AM-2:40PM
Grades 6-8:	7:55AM-2:45PM
KAM:	7:55AM-10:39AM
KPM:	12:00PM-2:40PM



Lunch Service Begins - Wednesday, August 22nd



When preparing for the first day of school, **please mark student name on all supplies**, lunches, backpacks, jackets, gym uniforms, etc.

Also, **when purchasing gym shoes, please refrain from buying shoes with black soles.** Black soled shoes make marks difficult to remove from the floors. Thanks for your cooperation and help.



School Fees

Fees are as follows for the 2018-2019 School Year.

Consumable Materials Fee	\$150.00/year	Band Fee	\$30.00/year
Technology Fee	<u>\$ 50.00/year</u>	Instrument Rental	\$25.00/semester
Total per student	\$200.00/year		

Please plan to pay fees on Registration Day. We accept cash, personal checks, or a cashier's check. You may also set up a payment plan. A fee waiver request form is also available for completion. Please see the Business Manager on Registration Day for fees.

School Fee Policy

Below is a complete copy of School Board Policy #4:140 regarding student fees. **This policy establishes that fees must be paid in full at the time of registration or as per the terms and conditions of an approved payment plan.** The new policy also describes the fee waiver process. **Students who do not have an approved waiver on file or who have fees outstanding due to non-payment or non-compliance with a previously approved waiver plan may be excluded from the 8th grade graduation ceremony or be excluded from non-academic school sponsored activities.**

FEES & WAIVER OF STUDENT FEES

Fees

The Superintendent will recommend to the Board for adoption what fees, if any, will be charged for the use of textbooks, consumable materials, technology, extracurricular activities, and other school fees. Students will pay for loss of school books or other school-owned materials.



All annual fees shall be paid in full at the time of registration or as per the terms and conditions of an approved payment plan for students enrolling during the first three quarters of the school year. Students enrolling during the 4th quarter shall be required to pay 50% of the annual school fees. Parents/guardians who have paid their school fees in full at the time of registration may receive a 50% refund if their child transfers to another school district during the same quarter they initially enrolled. Refunds shall not be made to parents/guardians who have approved fee payment plans. Non-payment of annual school fees for the current school year and/or prior cumulative unpaid balances or the failure to remit school fee payments as per an approved fee payment plan may result in the exclusion of students from non-academic activities sponsored by the school and or 8th grade graduation ceremonies.

Waiver of Student Fees

Fees for textbooks and other instructional materials are waived for students who meet the eligibility criteria for fee waiver contained in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay fees and charges, the Superintendent will recommend to the Board for adoption what additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

The Superintendent shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule, and that provisions for assisting parents/guardians in completing the application are available.

A student shall be eligible for a fee waiver when:

1. The student is currently eligible for free lunches or breakfasts pursuant to 105 ILCS 125/1 et seq.; or
2. The student or student's family is currently receiving aid under Article IV of The Illinois Public Aid Code (Aid to Families with Dependent Children).

The Business Manager will give additional consideration where one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Seasonal unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

The parent(s)/guardian(s) shall submit written evidence of eligibility for waiver of the student's fee.

The Business Manager will notify the parent(s)/guardian(s) promptly as to whether the fee waiver request has been granted or denied. A Business Manager's denial of a fee waiver request may be appealed to the Superintendent by submitting the appeal in writing to the Superintendent within 14 days of the denial. The Superintendent or designee shall respond within 14 days of receipt of the appeal. The Superintendent's decision may be appealed to the School Board. The decision of the Board is final and binding.

Questions regarding the fee waiver request process should be addressed to the Business Manager's office.

ENJOY THE REST OF YOUR VACATION!!!!

